



An exciting opportunity to join DHL team of Experts in Global Freight Forwarders in Ireland awaits! We are looking for a highly collaborative, insightful, and customer-oriented individual to complement our team. If you are currently residing in Ireland, we invite you to apply!

Role Title: Warehouse Operative

Location: Dublin 12

Hours: Mon-Thu 8AM-4.30PM and Friday 8AM-3.30PM

KEY ACCOUNTABILITIES:

- Load / unload all inbound / outbound shipments
- Operate Intel inventory management system
- Adhere to DGF H&S policy
- Maximise warehouse space utilisation
- Operate machinery as required (10 Tonne forklift etc)
Partake in cycle counts and stock checks as required
- Takes part in all cleaning functions daily and signs off check sheet
- Ensures contracted suppliers comply with company quality procedures
- Maintains pro-active communication/relationship with
- peers/superiors and especially informs superior immediately
- of discrepancies, problems or non-performance or non
- observance
- Label Import / Export freight as required.
- Load & Offload domestic and international vehicles, mark manifests and notify discrepancies and damages.
- Complete any warehouse related documentation is completed for operations
- Action Operational irregularities / customer complaints, and implement corrective actions
- Ensures good housekeeping, bins emptied daily
- Ordering, stock control, maintenance of warehouse supplies / equipment
- Monitors day to day H&S in the warehouse and highlight areas of concern
- Facilitates customer & quality audits
- Work closely with Yardman to manage trailer capacity and lane control.
- Ensure all import/export manifests and trailer check sheets are printed off for each load.
- When trailers are loaded/offloaded make sure that both manifest sheets are marked with any discrepancies and signed by the person that offloaded the trailer.
- Ensures that all health and safety guidelines and procedures are kept to. Also, that all team members or anyone entering the warehouse has full PP
- Participate in the implementation of operational processes and perform work to the standards of Good Distribution practice (GDP) for Life Science business, as required.
- Participate in the implementation of operational processes and perform work to the standards of Good Distribution practice (GDP) for Life Science business, as required.
- Ensure operational compliance to all revenue and international trade legislative requirements, in addition to all DGF IE policies and procedures (H&S, Quality, Environmental, HR, etc), and work in a manner that supports the Company environment programme



COMPETENCIES:

- Relationship with others
- Teamwork
- Customer Orientation
- Problem Solving
- Commitment to Excel
- Procedural Skills
- Attention to Detail

SKILL & QUALIFICATIONS:

- 3 years' experience in handling large, crated items in a busy warehouse.
- 1 year experience in inventory management systems.
- Leaving certificate, a minimum requirement

ABOUT DHL:

DHL is a global market leader in the logistics and transport industry. The DHL Global Forwarding division is an air, ocean, and overland freight forwarder. We are present in more than 150 countries in more than 850 locations employing over 30,000 team members globally. Our mission is Excellence Simply Delivered which means that we make every effort to exceed our customers' expectations offering superior logistics solutions enabling our customers to save time and money.

WHY JOIN DHL:

Our culture is built on Respect and Results. At DHL, you will be part of a strong team that respects its' employees, society, and environment. You will interact with people from all over the world and get the chance to experience the unique international spirit of DHL. As part of our organization, you will receive various benefits including pension contributions, long service awards, social activities, education assistance, training, development and more.

DHL Global Forwarding is an equal opportunities employer. We encourage applications from diverse candidates. If we can make any accommodations to enable you to be the best version of yourself during the interview, please let us know.

Certified Great Place to Work 2023.